

# Yuut Elitnaurviat

P E O P L E ' S L E A R N I N G C E N T E R

Association of Village Council Presidents • Association of Village Council Presidents, Regional Housing Authority  
Bethel Community Services Foundation • Calista Corporation • City of Bethel • Lower Kuskokwim School District  
Orutsarmiut Native Council • UAF - Kuskokwim Campus • Yukon-Kuskokwim Health Corporation

## Maintenance Technician

The Maintenance Technician performs maintenance on all the systems supporting the Yuut Elitnaurviat campus. The Maintenance Technician reports to the Executive Director.

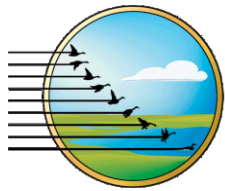
**Salary: \$28.00/hr-\$38.00/hr, DOE**

### **Responsibilities:**

- \* Develop maintenance procedures and ensure implementation
- \* Carry out daily inspections of the facilities to identify and resolve issues
- \* Check Electrical, Mechanical, and Plumbing systems to ensure functionality daily
- \* Plan-perform-schedule all repair and installation activities
- \* Prioritize workload
- \* Assist specialty maintenance and utility workers as needed
- \* Monitor equipment inventory and place orders when necessary
- \* Monitor expenses and report the budget for maintenance
- \* Manage relationships with contractors and service providers
- \* Keep maintenance logs and report on daily activities
- \* Ensure health and safety policies are complied with
- \* Perform vehicle scheduled maintenance as required
- \* Perform minor site work and snow removal as needed
- \* Maintain all egress exits as required
- \* Proven experience as a maintenance technician or other maintenance role
- \* Experience in planning and performing maintenance operations
- \* Solid understanding of plumbing, carpentry, electrical, mechanical systems, etc.
- \* Working knowledge of maintenance equipment, vehicles, and various machinery
- \* Ability to keep track of and report on maintenance activities
- \* Performs other duties as assigned or required

### **Required Qualifications**

- \* Excellent communication, computer and interpersonal skills
- \* Outstanding organizational and leadership abilities
- \* Certificate or Degree will be an advantage
- \* Valid Alaska Driver's License required
- \* 5 years maintenance experience required



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## **Preferred Qualifications:**

- \* Yup'ik speaker preferred
- \* Valid Certified Maintenance Manager (CMM) is preferred
- \* Licensed Plumber, Electrician, or HVAC Technician is preferred

Yuut Elitnaurviat is an Equal Opportunity Employer (EOE). For more information, or to apply, send application, resume and cover letter to [fblack@yuut.org](mailto:fblack@yuut.org), fax to (907) 543-0998, or call (907) 543-0996. The employment application can also be downloaded from our website ([www.yuut.org](http://www.yuut.org)) under the Apply! Tab.